



**MINUTES OF THE THIRTY SIXTH ANNUAL GENERAL MEETING  
OF THE INSTITUTE OF DIRECTORS, CANTERBURY BRANCH,  
HELD ON 11 APRIL 2019 COMMENCING 5.45 PM  
AT GCH AVIATION CENTRE, 73 GRAYS ROAD, CHRISTCHURCH**

**1. Present**

Abel Gore  
Adam Pauling  
Alistair Coleman  
Allan Williams  
Andrew Currie  
Arthur RuddenKlau  
Barry Bragg  
Barry Cooper  
Barry Dent  
Ben Sutton  
Bob Blyth  
Caitlin Buchanan  
Carol Bellette  
Caroline Blanchfield  
Caroline Christie  
Charles Goodwin  
Chris Laurie  
Chris Pickering  
Christina Lefever  
Christine Prince  
Cilla Glasson  
Colin McGeever  
Cory Bedford  
David Cartwright  
David Duns  
David Pigou  
David Tier  
Derek Crombie  
Doris Lien  
Fiona McLeod  
Geoff Lill  
Geoff Ridley  
Geordie Hooft  
Glen Rutherford  
Hannah Doney  
Ian McInnes  
Jacky Percy  
Jane Cartwright  
Jane Huria  
Jane Parfitt  
Jock Muir  
John Skipper  
Jong Ho Hwang  
Kara Scally-Irvine  
Katherine Allen  
Katherine Townend

Kathryn Ruge  
Kendall Green  
Laura Robinson  
Lea Sullivan  
Lee Robinson  
Mark Cathro  
Mark Christensen  
Mark Jordan  
Mark Roughan  
Michelle Guy  
Murray Weakly  
Murray Willocks  
Neil Davidson  
Neill Price  
Nick Carter  
Pat McEvedy  
Patrick Fogarty  
Peter Bosworth  
Peter Young  
Rob Black  
Robin Mann  
Roger Barker  
Rose Marie Shiavuzzi  
Ross Cameron  
Selwyn Manning  
Selwyn Paynter  
Shane Mckerrow  
Sharynn Johnson  
Simon Duncan  
Simon Thomas  
Stu Myles  
Tony Chapman  
Tony McCormick  
Tori McNoe  
Trevor English  
Trevor Thornton  
Tyrone Burrowes  
Warren Gilbertson  
Wayne Pickering

**Apologies**

Alex Skinner  
Ali Wilkinson  
Andrew Burns  
Barry Knight  
Callum Wood  
Caron Palmer  
Craig Scott  
Dame Adrienne Stewart  
Dean Palmer  
Diana Patchett  
Donna Favel  
Glen Hughes  
Graeme McGlenn  
Graham Heenan  
Ian Currie  
Ian Town  
John Barr  
Julie Millar  
Kara Scally-Irvine  
Karl Smith  
Kathryn Leafe  
Kerry Dellaca  
Kevin McDonnell  
Lloyd Mander  
Mads Moller  
Mark Rogers  
Maureen McCloy  
Melanie Morris  
Mike Killick  
Murry Dickinson  
Nick Harwood  
Patrice Feary  
Patrick Methven  
Peter Jensen  
Philip Redmond  
Rachel Harris  
Rachel Harris  
Richard Smith  
Rick Hill  
Rob Howie  
Simon Thomas  
Steve Wakefield  
Vincent Pooch  
Wendy Schmidt

## **2. Welcome**

Branch Chair Mr Geordie Hooft welcomed members and guests to the 36th Annual General Meeting of the Institute of Directors Canterbury Branch. He extended a special welcome to the trustees and staff from Canterbury West Coast Air Rescue Trust and New Zealand Flying Doctors Trust and thanked them for hosting us tonight. A special welcome was also extended to Dr Robin Mann and Mr Allan Williams (IoD Distinguished Fellows) and students from the University of Canterbury, as well as Chartered Fellows and Chartered members present.

Mr Hooft acknowledged the support of branch sponsors BDO Christchurch, Duncan Cotterill, Secure Strategy and University of Canterbury's Centre for Entrepreneurship; national partners ASB Bank and Marsh Ltd; and venue sponsor The George – and encouraged members to support these sponsors by using their services.

Dr Robin Mann MOVED that apologies as tabled be accepted. SECONDED: Mr Nick Carter. CARRIED.

## **3. Confirmation of Previous Minutes**

Ms Hannah Doney MOVED that the minutes of the 35<sup>th</sup> Annual General Meeting held on 19 March 2018 having been circulated to all members were adopted as a true and correct record. SECONDED Ms Jane Cartwright. CARRIED

## **4. Chairman's Report**

Branch Chair Mr Hooft summarised the Branch Chair's Annual Report for 2018, which had been circulated to all members in the April branch newsletter. He reminded the meeting that our financial accounts form part of the IoD national accounts and our local branch activities target a close-to-breakeven result, noting that Canterbury Branch achieved a positive result for 2018. Mr Hooft thanked the 2018 branch committee for their efforts in providing an excellent programme over the past year. He thanked Graham Heenan and Jen Crawford for their ongoing roles in the branch's Peer Support programme.

There were no questions in relation to the Chair's report and Ms Hannah Doney MOVED the adoption of this report. SECONDED Mr David Cartwright. CARRIED

## **5. Election of Branch Committee**

Mr Hooft recorded with gratitude the contribution of Mrs Julie Millar who was standing down from the committee due to work commitments and could unfortunately not attend tonight. Mr Hooft then handed over to committee member Ms Jane Cartwright to conduct the Election of Officers.

Ms Cartwright noted that under the branch constitution three members would retire by rotation each year but be eligible to stand again without nomination. She advised that Mr Nick Carter and Mr Geordie Hooft were retiring by rotation and were available for re-election. As already mentioned, Mrs Julie Millar was stepping down and not available for re-election.

Ms Cartwright advised that as we had not received any further nominations by the closing date, there were therefore two nominations for three vacant positions on the committee and an election would not be required.

Mr Lee Robinson MOVED that Mr Nick Carter and Mr Geordie Hooft be re-appointed as committee members for the next three years. SECONDED: Jane Huria. CARRIED.

Ms Cartwright noted that the branch constitution allowed for members to be co-opted onto the committee during the year should additional resources be required. She advised that the Branch Chair for 2019 would be appointed by the branch committee in the next few days and duly advised to members.

## **6. General Business**

### Presentation of Chartered certificates

Mr Hooft made certificate presentations to newly Chartered Fellow Mr Ian McInnes and Chartered members Dr Caroline Christie, Mr Craig Latimer and Mr Pat McEvedy, thanking them for their commitment to excellence in governance.

As no further general business had been advised, Mr Hooft welcomed guest speakers Mr Barry Bragg (Deputy Chair) and Ms Christine Prince (CEO) from the Canterbury West Coast Air Rescue Trust who spoke on governance challenges in a NFP environment.

Mr Hooft then thanked Barry, Christine and their team for sharing their experiences and presented a \$1,500 donation in support of the Canterbury West Coast Air Rescue Trust and the outstanding services it provides.

## **7. Close**

Mr Hooft thanked members for their support of the Institute of Directors and declared the 36<sup>th</sup> Canterbury Branch Annual General Meeting closed at 7.00pm.

Attendees were then invited to take a guided tour of the air rescue facilities and enjoy refreshments.